Operating Instructions (Remote Panel Operation)

Introduction
The administrator can use from a browser “Remote Panel Operation” to monitor or operate the device remotely within the administrator’s network.

With “Remote Panel Operation”, the administrator can perform the following operations for the device:
● Monitor the screen
● Operate the device remotely
● Lock the screen operation
● Hide the screen


Receiving Remote Panel Operation Request

Starting Remote Panel Operation
The Monitoring/remote operation request window appears on the screen of the device when Remote Panel Operation starts.

When the administrator requests remote operation for the device:
Monitoring/remote operation request window (a) appears.

When the administrator requires remote operation while monitoring the device:
Remote operation request window (i) appears.

To start remote panel operations, have the administrator monitor or operate the device remotely using the following procedures:

(a) When the Monitoring/remote operation request window is displayed

● To deny both monitoring and remote operation, tap [Prohibit].
● To allow monitoring only, tap [Allow Monitoring].
● To allow remote operation, tap [Allow Remote Operation].

(b) When the remote operation request window appears

● To deny remote operation, tap [Prohibit].
● To allow remote operation, tap [Allow Remote Operation].

Note
● The administrator cannot start remote panel operation.

Other Operations the Administrator Performs

The administrator can perform the following operations for the device while the device is connected to the network:
● Locking the screen
When operating the device remotely, the administrator may block the user’s operation on the screen.

Data
When operating the device remotely, the administrator may hide the screen as necessary.

When the screen is hidden, operations are locked.

When operations on the screen are locked

When operations are locked, the following message appears on the screen of the device.

The administrator has locked screen operation.

Please wait until they finish their remote operation.

When operations are unlocked, the following message appears on the screen of the device.

The administrator has unlocked screen operations.
When the screen is hidden
When the administrator hides the screen, it disappears without any message.
When the screen is released from being hidden, it is displayed again.

Confirming Status of Remote Panel Operation
The status of the remote panel operation by the administrator is shown as a system message during remote panel operation.

During monitoring
● A message appears indicating that the administrator is monitoring the screen.
● You can disable monitoring by tapping the system message.

During remote operations
● A message appears indicating that the administrator is performing remote panel operations.
● You can disable remote panel operations by tapping the system message.

During remote operations with the screen locked
● A message appears indicating that the administrator is performing remote panel operations.
● You cannot operate the device.

Device Setup
The setting items explained here are necessary to join in remote panel operations.

Important
● If “Remote panel operation/Monitoring functions” does not appear, contact a customer service representative at a dealer or shop.

Changing Setting Contents
To change the setting content, perform the steps as follows:

1. Tap the [Home] icon at the bottom center of the screen.
   The procedure to display the setting screen differs depending on the user’s device.
   In the following procedure, perform either of the steps below depending on the item displayed on the setting screen.

2. Perform either of the following steps to display the setting screen:
   ● Tap the [User Tools] icon on the home screen.
   ● Tap the [Settings] icon on the home screen.

3. Perform either of the following steps to display the [Remote Panel Operation] setting screen:
   ● Tap [Remote Panel Operation] in [Basic Settings for Extended Devices].
   ● Tap [Remote Panel Operation] in [Settings for Administrator] in [System Settings].

The setting items appear. Change the settings as necessary. For details about setting operation, see the operating manual of the device.

Remote Panel Operations/Monitoring Functions
Enable Monitoring and remote operations.
Factory setting: Inactive

Remote Connection URL
Display the connection URL (IP address and port) required to connect to the device when the Remote Operation/Monitoring Functions are active.

Set Remote Connection Timeout
If the administrator does not operate the device during remote panel operations for the time set here, the remote connection is automatically disconnected. Set the time from 3 to 60 minutes.
Factory setting: 30 minutes

Exiting Remote Panel Operations
To stop remote panel operations, perform the steps as follows:

1. Tap the System Message.
   The System Message window appears.

2. Tap [Disconnect].
   A message appears and remote panel operations stop.

Note
● The administrator can stop remote panel operations.
● When screen operation is locked, you cannot stop remote panel operations on the screen of the device.